

# 辦理違規裁罰作業流程圖

Flow Chart for *Handling Traffic Violations*

抽取號碼單等候叫號辦理

Please take a number and wait for your number to be paged.

依叫號順序至指定窗口

Please proceed to the counter that paged your number.

審核證件

Verify documents

有缺件情形一次告知，能當日處理或補件者。

If you lack some documents, notify the counter. They may be able to help you accomplish your goals on the same day.

不合格  
Fail

合格 Pass

不合格  
Fail

有缺件情形一次告知，未能當日結清或補件者。

If you lack some documents, notify the counter. They may be able to help you accomplish your goals on the same day.

繳費、領取收據

Pay fee, Obtain Receipts

每件平均辦理時間約 3 7 分鐘

The whole process will take you about 3 7 minutes

